



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 08-01-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 31, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of August 4, 2014

August 4, 2014 Monday	Parks Committee	9:30 a.m.	Jefferson County Courthouse, Rm 202
August 5, 2014 Tuesday	Highway Committee	8:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
August 6, 2014 Wednesday	Infrastructure Committee	9:00 a.m.	UW Extension 864 Collins, Rm 8/9, Jefferson
	Infrastructure Committee – Site Visit – Highway Facility	Immediately following Infrastructure	Highway Facility Job Site 1425 S. Wisconsin Ave, Jefferson
	Committee Chairs	2:00 p.m.	Jefferson County Courthouse, Rm 202
	Fair Park Committee - Appreciation Dinner	5:30 p.m.	Fair Park 503 N. Jackson Ave, Jefferson
	Fair Park Committee – Open Forum	7:00 p.m.	Fair Park 503 N. Jackson Ave, Jefferson
August 7, 2014 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
August 8, 2014 Friday	*WI River Rail Transit Commission (Agenda added)	10:00 a.m.	Dane County Garage 2302 Fish Hatchery Rd, Madison
August 9, 2014 Saturday	No Scheduled County Meetings		
August 10, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549
August 4, 2014 @ 9:30 a.m.

Committee: Augie Tietz - Chairman, Mike Kelly - Vice Chairman,
Matthew Foelker - Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the July 7, 2014 Meeting Minutes
7. Communications
 - a. Upcoming Glacial Heritage Area Events – Clare Carlson
 - b. County Parks Panel Considers Projects
 - c. DNR Park and Open Space Plan Grant Eligibility Notice
 - d. County Parks Shelters for Rent Available – Daily Union
 - e. Lincoln Logs – Daily Union
 - f. Ash Borer in Town of Palmyra – Daily Union
 - g. Rock River Trail Initiative – Council Gets Update on Efforts – Watertown Daily Times
 - h. Log Home – Daily Union
8. Discussion and Possible Decision on Arts Alliance of Greater Lake Mills Food Cart Request in Korth Park
9. Discussion and Possible Decision on park areas for special needs individuals
10. Discussion and Possible Decision on shelter reservation policy as it relates to the Glacial Heritage Area (GHA) Waterloo Regional Trailhead facility in Waterloo
11. Discussion and Possible Decision on 2015 Jefferson County Parks Budget
12. Update on Korth Playground Ribbon Cutting, August 22, 2014 at 3:00 p.m.
13. Update on Transferring Smaller County Parks to Other Units of Government
14. Update on Watertown Outboarders
15. Update on Crawfish River Park Parking on Hwy 18
16. Update on Mason Log Home Restoration
17. Update on potential Master Plan Models for Crawfish River County Park
18. Update on 2014 Parks Department Budget
19. Update on Glacial Heritage Area (GHA) Project
20. Set Tentative Meeting Dates/Times for: September 8, 2014 at 9:30 a.m.
21. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, August 5, 2014

8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approve minutes from July 1, 2014 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss 2015 Highway Department budget
 b. Highway facility project construction update
 c. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – September 2, 2014
13. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."



Aging & Disability Resource Center Advisory Committee

Jefferson County Human Services Department
Health/Human Services Conference Room
1541 Annex Road
Jefferson, WI 53549

Tuesday, August 5, 2014
1:00 PM

Committee Members: Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 6/3/2014 Minutes
7. Communications
8. Review & Update Meeting Bylaws
9. Advocacy
 - a. Older American's Action Reauthorization
10. ADRC Report(s)
 - a. Review Consumer Grievance
 - b. Review Quarterly Activity Report
12. Nutrition Program Assessment: Full Cost Compliance Issue
13. Living Well with Dementia Network
14. Long-Term Care in Motion 2012 Annual Report
15. 7/22/14 Transportation Strategies Meeting for Jefferson County
16. Care WI Amendment to the Agreement for Services, Appendix B, Scope of Services: Transportation
17. Set next meeting date and possible agenda items
18. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Infrastructure Committee

AGENDA

UW Extension Building
864 Collins Rd, Rm 8/9
Jefferson, WI 53549

August 6, 2014

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the July 2, 2014 Infrastructure Committee meeting minutes
7. Update on Climate Quest challenge
8. Discussion and Possible action for bids on County Technology upgrades
9. Discussion and possible action on new county highway facility
10. Discussion and Possible action to include additional radiant tubing in new highway facility
11. Discussion and Possible action for C/O concerning including a voice notification system in highway facility
12. Update on groundbreaking for highway facility
13. Discussion and recommendation on name for new access road
14. Discussion and Possible action concerning biomass boilers in the courthouse
15. Long range discussion on future capital projects
16. Central Services Financial Report
17. MIS Financial Report
18. Brownfield grants update
19. Potential items for the Committee's next meeting
20. Set next meeting date (September 3, 2014)
21. Adjourn
22. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive – Jefferson.
A quorum of the Highway Committee may be in attendance during the site visit.
No County business will be conducted *

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting or site visit to the Highway Facility Project should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

****This is an active construction site. Neither Maas Brothers Construction Co, Inc. nor Jefferson County will be liable for damage to property or injury to persons occurring on the site visit. Everyone attending must wear appropriate attire for a construction site, including footwear. Maas Brothers and Jefferson County reserve the right to limit access to the construction site due to safety concerns.***

Jefferson County Committee Chairs

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

August 6, 2014
2:00 p.m.

Babcock, Braugher, Burlingham, David, Delzer, Foelker, Hable, Jaeckel, Jones, Mode, Morris, Nass, Neupert, Poulson, Reese,
Rinard, Ronk, Sayre-Hoeft, Schroeder, Schultz, Tietz

The Committee Chairs will discuss the following:

1. Setting committee agendas and development of new processes
2. Board communication
3. Reading resolutions / ordinances at the board meeting
4. Committee meeting minutes
5. Board Chair communication with committee chairs
6. Committee issues / challenges
7. Board utilization of technology

A quorum of the Jefferson County Board of Supervisors or any committee thereof may be present.
No county business will be conducted.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting or site visit to the Highway Facility Project should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Fair Park
Committee:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
AGENDA**

August 6, 2014

Jefferson County Fair Park Committee

**Jefferson County Fair Park
503 N. Jackson Avenue
Jefferson, WI 53549**

5:30 p.m.

- 1. Fair Volunteer Appreciation Dinner**

7:00 p.m. – 8:00 p.m.

- 2. Open Forum – 2014 Fair Review**

A quorum of the Fair Park Committee may be present.

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

August 7, 2014

8:00 a.m.

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of July 24 Meeting
7. Communications
8. Financial Report
9. Discussion and approval of the 2015 Budget
10. Set next meeting date and Potential Future Meeting Agenda Items (September 4, 2014)
11. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, August 8, 2014 Full Commission Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, SWWRPC Assistant Planner / WRRTC Administrator

Wisconsin River Rail Transit Commission

Full Commission Meeting

Friday, August 8, 2014 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison,
WI

WRRTC's Schedule of Meetings:

2014

January 10	XCom Meeting – Full Commission Meeting
February 7	Full Commission Meeting – Xcom Meeting
March 7	XCom Meeting
April 4	XCom Meeting
May 9	Full Commission Meeting
June 6	XCom Meeting
July 11*	XCom Meeting
August 8	Full Commission Meeting
September 5	XCom Meeting
October 10	XCom Meeting
November 7	Full Commission Meeting
December 5	XCom Meeting

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

WRRTC MEETING NOTICE & AGENDA

Wisconsin River Rail Transit Commission

Full Commission Meeting - Friday, August 8th, 2014 @ 10 AM
Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated / Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, 1st Vice-Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft July Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated / Update & Possible Action

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
 - Treasurer's Report for July and Payment of Bills

10 minutes estimated / Update

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated / Update

11. **WDOT Report**– Frank Huntington, Kim Tollers, WDOT

5 minutes estimated / Update

12. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

5 minutes estimated / Discussion & Possible Action

13. **Consideration and Possible Action Confirming August 22nd, 2014 WSOR Special Passenger Excursion Train Permit from WDOT**– Mary Penn, WRRTC Admin., Frank Huntington, WDOT

5 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action on Utility Permit for Midwest Fiber Network Directional Bore at T46N R8E S7SW (IL STH 173, Kenosha Street), Fox Lake Sub, City of Richmond, McHenry County, Illinois** – Nathan Lemmen, Midwest Fiber Network

5 minutes estimated / Discussion & Possible Action

- 15. Discussion and Possible Action on WSOR Request for Written Approval from WRRTC Full Commission for Proposed Railroad Capacity Expansion and Community Improvement Project as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting - Ken Lucht, WSOR**
- 5 minutes estimated | Discussion & Possible Action*
- 16. Discussion and Possible Action on New Siding Construction Project at Darien, WI as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting – Ken Lucht, WSOR**
- 10 minutes estimated | Discussion & Possible Action*
- 17. Discussion and Possible Action regarding a Grant Agreement with WisDOT for the Fitchburg to Evansville Rail Line – Frank Huntington, WDOT, Eileen Brownlee, WRRTC Atty.**
- 5 minutes estimated | Update*
- 18. Update on Oregon/Fitchburg to Evansville Rail Line Acquisition –Eileen Brownlee, WRRTC Atty.**
- 5 minutes estimated | Discussion & Possible Action*
- 19. Discussion and Possible Action on 2015 WRRTC Budget – Gene Gray, WRRTC Treasurer**
- 5 minutes estimated | Discussion & Possible Action*
- 20. Discussion and Possible Action on 2015 Staff Services Agreement with SWWRPC – Mary Penn, WRRTC Admin.**
- 21. Action Item. Adjournment**